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## **Programme Regulations for Basic Studies in the Humanities**

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The present Study Regulations are issued under the terms of the Ministry of Science, Technology and Innovation executive order of May 6<sup>th</sup>, 2004 regarding Bachelor and Master degree programmes at Roskilde University and also in accordance with the General Rules for Bachelor and Master Degree programmes at Roskilde University of March 2<sup>nd</sup>, 2005.

### **Chapter 1. The structure and purpose of the Basic Studies**

- § 1 The purpose of the Basic Studies in the Humanities is to provide the students with a critical, interdisciplinary understanding and awareness of the humanities along with a fundamental insight into branches of knowledge devoted to these subjects, and also a proficiency in the application of scientific theories, methods and concepts from these branches of knowledge. This understanding, insight and proficiency are goals in themselves as well as forming the foundation for the student's specialised degrees and subsequent working lives.
- § 2 A Bachelor Degree at Roskilde University begins with a 2-year basic studies programme and is followed by a 1-year combination subject programme.
- Art. 2 The Basic Studies in the Humanities constitute the educational framework for the first 2 years of a Bachelor Degree in the Humanities.
- Art. 3 The specialised subject programme consists of 2 modules from two different specialised subjects (two-subject Bachelor Degree). The student selects the specialised subjects to be included in the study programme. However, at least one of the subjects must be from the humanist field.
- Each module is rated at 30 ECTS.
- § 3 The Basic Studies in the Humanities are rated at 120 ECTS. The basic programme consists of 4 semesters. Each semester is rated at 30 ECTS.
- Art. 2 Each semester includes one project and two courses.
- § 4 The Basic Studies are organised in two alternative versions: The General Basic Studies (HAB) where the working language is Danish and the International Basic Studies (HIB), also known as International Cultural Studies (ICS), where the working languages are English, German or French.

## **Chapter 2. The contents and form of the Basic Studies**

- § 5. The contents of the programme fall within the humanities. It is defined and structured from the unifying perspective that the human subject is shaped by and lives within historical and cultural frames and expresses him or herself in texts and with signs, all of which may be studied in a scholarly way and subjected to overall reflections. This means that the students acquire the contents of the programme in four scientific dimensions:
- subjectivity and learning.
  - history and culture.
  - text and sign.
  - science and philosophy.
- § 6. In the course of the Basic Studies in the Humanities the students must
- acquire insight into problem issues in the field of the humanities in Denmark and other Western societies, and may involve the surrounding world;
  - develop an understanding of the special nature of the field of the humanities;
  - acquire insight and proficiency in the application of theories, methods and concepts within the four dimensions of the programme;
  - acquire knowledge of social science methods, theories and concepts necessary for addressing problem issues typical of the humanities;
  - develop the necessary skills to carry out problem orientated projects of an inter-disciplinary nature;
  - develop proficiency in reading and using academic literature pertaining to the humanities, preferably in the original languages;
  - develop proficiency in communicating material from the field of the humanities in accordance with accepted academic norms and standards.
- § 7. The project work is case-based and problem orientated. It is intended to develop the students' skills in applying scientific theories, methods and concepts working with a delimited disciplinary or inter-disciplinary subject. In the project work, the students are required to work out independently problem definitions of their own choice. Project work must be anchored in at least one of the dimensions of the humanities. At the end of the project work, the students produce a project report.
- Art. 2. Each project is rated at 15 ECTS.
- § 8. The course work is organised as basic courses, specialised courses and language courses.
- Art. 2. The basic courses are offered during the first academic year, and their purpose is to introduce the students to central theories, methods and concepts of the dimensions of the humanities. A basic course is offered for each of the dimensions.
- Art. 3. The basic course in the history and culture dimension also includes elements of social science methods, theories and concepts to the extent that they are necessary for working with problem issues in the studies of the humanities.
- Art. 4. The specialised courses and language courses are offered during the second academic year, and their purpose is to further elaborate on the dimensions of the humanities and to provide students with the opportunity to aim specifically at their future studies at the University.
- Art. 5. Each course (basic, specialised and language) is rated at 7,5 ECTS.

### **Chapter 3. General regulations**

- § 9. Project work normally takes place in groups, but the students have the right to work individually.
- § 10. The Study Board determines the duration and the academic content and goals of each study activity in the programme.
- Art. 2. The Study Board determines on a yearly basis, which courses to offer.
- § 11. The Study Board can determine more detailed guidelines for the teaching and supervision of the students.
- Art. 2. The Study Board publishes these guidelines.
- § 12. The Study Board determines detailed guidelines for the design of the project report.
- § 13. The Study Board can approve that study activities, discharged at other Danish or foreign universities, can substitute for study activities discharged in accordance with these Study Regulations.

### **Chapter 4. Regulations for examinations and tests**

- § 14. Regulations for enrolment for, and punctual withdrawal from, examinations and tests are set out in the University's examination regulations.
- § 15. Regulations for re-examination and alternative examination resulting from illness are laid out in the University's examination regulations.
- § 16. The examination format should take into account the goals of the programme and should also ensure an individual assessment of the students' performance level.
- Art. 2. At examinations assessed according to the 13-point scale, the mark 6 is required as a minimum in order to pass.
- Art. 3. Once passed, a test or examination cannot be resat.
- § 17. A student may sit an examination or test no more than three times. However, the Study Board may allow a student to enter a fourth and fifth time, if exceptional circumstances apply.
- Art. 2. The Rector may, in exceptional circumstances, allow a student to enter more than five examinations, especially in the event that the student only needs to pass a single examination or test in order to complete their education.
- Art. 3. The third, fourth and fifth time a student enters an examination assessed exclusively by an internal examiner, the student may demand the participation of an external examiner appointed by the ministry.
- § 18. A student, who is to have his or her course participation assessed for the second time in accordance with current examination regulations, may instead demand to sit for an internal examination in the relevant programme element. For the third, fourth and fifth time the student can demand that a censor participates.

- § 19. The student may sit examinations or tests individually, unless otherwise specified below.
- § 20. Oral examinations are usually held as group examinations. The group examination should be organised in a way that allows for individual assessment. Written examinations are held as individual examinations.
- Art. 2. The maximum number of students permitted in a group examination is eight. The Study Board can, in exceptional circumstances, permit more students to participate in the group examination.
- § 21. The examinations are in Danish unless the purpose of the examination is to document the students' proficiency in a foreign language.
- Art. 2. If tuition in a subject has been in a foreign language, the examination should also be in that language. The Study Board determines detailed regulations concerning in which cases exceptions can be permitted to this rule.
- Art. 3. The Study Board can also, where circumstances permit, allow students who so wish, to sit an examination in a foreign language. However, this does not apply to examinations that depend on a presentation in Danish.
- Art. 4. However, the International Basic Studies (HIB), also known as International Cultural Studies (ICS), hold examinations in the relevant working language, which may be English, German or French.
- § 22. General regulations concerning examinations, tests, etc. can be found on the University's homepage.
- § 23. The project work is assessed with an oral examination. At the examination in the first, second and third semester at least one internal examiner participates. At the examination in the fourth semester an external examiner participates.
- Art. 2. The examination may be held as a group examination. The examination takes as its point of departure the project report of the semester in question. The examination relates to the dimension anchorage of the project and has the form of a discussion between the student(s), the examiner(s), and the internal/external examiner(s).  
One grade according to the 13-point scale is given for each test.  
The examination is rated at 15 ECTS.
- Art. 3. The examiners should also determine whether
- the project is mostly based on material in the English, French, or German language, or on material in another foreign language approved by the Study Board;
  - the project predominantly deals with a socio-cultural problem within a non-Nordic area of culture.
- Art. 4. The Programme Director ensures that it is registered to what extent the student complies with the requirements of subsections 2 and 3.
- § 24. Basic courses, specialised courses and language courses are assessed using internal tests for each course. Students are graded "pass" or "fail". Each test is rated at 7,5 ECTS.

- § 25. In order to enter for the examination of the second semester's project work, students must have passed the first semester project examination and the tests of two basic courses. The result of the first attempt must be made known to the student before August 1<sup>st</sup>. In the event that the examination was not passed, the student can enrol for a new examination in August and the result of this examination must be made known to the student before the end of September.
- In order to enter for the examination of the third semester's project work, students must have passed the second semester project examination and the tests of four basic courses.
- In order to enter for the examination of the fourth semester's project work, students must have passed the third semester project examination and the tests of two special courses or language courses, or equivalent courses at the University, cf. §28.
- § 26. The Study Board stipulates specific regulations of test and examination forms, the duration of tests and examinations, facilities permitted at tests and examinations, etc.
- § 27. For tests where the result is not announced to the student immediately after the test, the Programme Director determines when the result should be announced.
- § 28. In order to pass the Basic Studies in the Humanities, students must
- have passed four project examinations, based on projects that, all together, are anchored in all of the four dimensions
  - have passed at least one project examination that is based on a project founded primarily on material in the English, French, or German language, or on material in another foreign language approved by the Study Board;
  - have passed at least one project examination, based on a project which deals predominantly with a socio-cultural problem within a non-Nordic area of culture;
  - have passed four fundamental courses;
  - have passed four special courses, one or two of which may be substituted by approved language courses or corresponding courses elsewhere at the University.

## **Chapter 5. Other Regulations**

- § 29. The Study Board may grant exemptions from detail-level regulations of the Study Regulations if it considers that special circumstances apply.
- Art. 2. The Study Board can offer special examination conditions to students with physical or mental disabilities, to students with a native language other than Danish and to students with similar difficulties if the Study Board deems that this is necessary in order to place these students on an equal footing with others in an examination situation. Such exceptions are permitted only on the assumption that the standard of the examination is not lowered.
- § 30. The student's enrolment at the University can be terminated if the student has not been active for a period of time determined by the University. The University determines more detailed regulations for when enrolment at the University can be terminated as a result of insufficient study activity.
- § 31. Appeals over decisions made by the Study Board or the Programme Director in accordance with the present Study Regulations should be addressed to the Rector.
- Art. 2. The deadline for filing complaints is two weeks after the decision has been announced.

## **Chapter 6. Entry into force**

- § 32. These Study Regulations enters into force on September 1<sup>st</sup>, 2005.
- Art. 2. On the same date, the Study Regulations for the Basic Studies in the Humanities of February 27<sup>th</sup>, 2004 are repealed.
- § 33. Students enrolled at the Basic Studies in the Humanities prior to September 1<sup>st</sup>, 2005 must complete their Basic Studies in accordance with the Study Regulations referred to in § 32, art. 2.
- Art. 2. Students who have started their Basic Studies according to the Study Regulations referred to in § 32, art. 2, should be transferred to the present Study Regulations and complete their Basic Studies according to the rules laid out therein if they, after taking a sabbatical leave, have been placed in a house that is following the present Study Regulations. In such cases, the Study Board determines the detailed regulations for accreditation of activities on transfer to the current Study Regulations.
- Art. 3. Students who, due to a credit transfer, have been assigned to a house that is following the Study Regulations of February 27<sup>th</sup>, 2004, must complete the basic programme according to the regulations in these Study Regulations.

Approved by the Study Board, March 30<sup>th</sup>, 2005.

Approved by the Rector, June 1<sup>st</sup>, 2005.

On behalf of the Rector,

Erik Ebbe